

**GOVERNMENT OF TRIPURA
MINORITIES WELFARE DEPARTMENT
(ESTABLISHMENT SCETION)**

No.F.1-52/MW/ESTT/2013-14/(Vol-III)/

Dated, Agartala, the 6th July, 2017


ADVERTISEMENT

A walk-in-interview will be held on 20th July, 2017 from 11 a.m. to 3 p.m in the office Chamber of the Additional Director of this Directorate for engagement in 2(Two) Nos. Group-C posts (UDC) from retired UDC/Head Clerk/Accountant of State Government Department/PSUs/ Board/ Corporation on contract basis for smooth running of the office of the Directorate of Minorities, Old Secretariat Complex, Agartala. The details of the engagement and terms & conditions of engagement are as follows:-

Sl. No.	No. Post	Required qualification	Age	Contract period	Monthly consolidated fixed remuneration
1	2 (Two)	(i) Retired UDC/Head Clerk /Accountant of State Government/PSUs/Undertaking/ Board (ii) Should have working Knowledge of Computer and Accounts Trained.	Below 65 years	11 (eleven) months from the date of engagement	Last pay on the date of retirement minus pension, as per Finance Department Memorandum No.F.8(4)-FIN(G)/89 dated 01.11.2011

Terms & Conditions:-

1. The engagement will be purely on contract basis on fixed remuneration as stated above initially for a period of 11(eleven) Months which may be extended on satisfactory performance of the person so engaged.
2. Knowledge in Computer operations (Microsoft word & Excel)
3. The applicant should be physically fit & mentally alert accordingly.
4. No. TA/DA will be paid to the applicants for attending the interview.
5. The application should contain complete bio-data of the applicant along with name of his/her last office and working experience in Establishment/Accounts work and details address, Age proof certificate, Qualification certificate, Experience certificate and documents as specified above should be enclosed with the application along with one copy of self attested photograph.
6. The engagement of the person shall be treated automatically on expiry of 11(eleven) months from the date of engagement unless the engagement period is extended further by the competent authority.
7. The engagement may be cancelled at any time by giving one month's notice in case the performance of the person is not found satisfactory or any other reason. In that case, another suitable person from the panel may be engaged as substitute.
8. The person engaged should given at least one month's notice to this Directorate if he/she wants to relinquish the job.


(D.C. Das) 6.7.17
Director

Directorate for Welfare of Minorities,
Government of Tripura.